

### She Will Rise Online- Risk Assessment Matrix

#	Hazards	What could go wrong?	What will be in place	Initial risk level	Any additional controls I will put in place if required	Residual risk level
1	Internet connectivity issues	Poor internet connectivity for participants or facilitators during performance or workshop. This may cause a poor participant experience, or difficulties in performance and facilitation.	<ul style="list-style-type: none"> <li>- All 3 facilitators/ performers will be made hosts so that zoom meeting continues if one host's internet drops out.</li> <li>- Zoom chat will be moderated to keep track of any connectivity issues from participants.</li> </ul>	Low	<p>Advice given by a facilitator/moderator to participants experiencing connectivity issues (e.g. ensuring no one else is using the connection etc.)</p> <p>Performance/workshop will be postponed to a later date if catastrophic failure of technology occurs which makes it impossible to continue.</p>	Low
2	Zoom room security	Zoom room could be accessed by people not involved in performance or workshop. Possibility of harassment by anonymous people.	<ul style="list-style-type: none"> <li>- Passwords needed to enter zoom room</li> <li>- Host approves entry of each participant through zoom waiting room</li> </ul>	Moderate	Individual participants can be muted or video disabled, as well as be removed from room, by meeting hosts.	Low
3	Absence of facilitator	Absence of facilitator due to sickness, emergency etc. May disrupt ability to complete performance or workshop.	<ul style="list-style-type: none"> <li>- 'Plan b' performance planned for absence of one performer.</li> <li>- Facilitators will keep notes on their workshop development in case another facilitator must take over</li> <li>- Each facilitator to organise a 'backup' facilitator in case of absence</li> </ul>	Moderate	<ul style="list-style-type: none"> <li>- In the case of a performer/facilitator pulling out of project: emergency meeting with remaining parties to plan moving the project forward</li> <li>- In case of sickness for performance (&lt; 48hrs notice): a plan b performance implemented</li> <li>- In case of sickness for workshop (&lt;24hrs notice): materials produced for workshop used by other facilitators or else substitute in backup facilitator.</li> </ul>	Low
4	Psychosocial and cultural issues	The nature of improv is 'in the moment' so participants may inadvertently express age-inappropriate content or offend others. Cultural norms may be different across countries.	<ul style="list-style-type: none"> <li>- Preamble of the spontaneous nature of improv and the possibility for offence at beginning of performance.</li> <li>- Expectations of appropriate behaviour and topics outlined at the beginning of workshop.</li> <li>- Participants can request a 'time out' if triggered.</li> <li>- Acknowledgement of traditional owners at commencement (appropriate to each country).</li> </ul>	Low	In event of offense being caused, action will be taken by facilitators/hosts to debrief parties and record the incident.	Low
5	Grant application is unsuccessful	Grant application is unsuccessful, meaning time cannot be sufficiently given to project	The price of performance and workshop tickets will double and the timeline for development will happen over 4-5 months instead of 1.5 months.	Low	Time extensions may be needed or crowd funding	Low